

Important Information – read before completing application form

Application form must be completed in full and submitted to council no later than:

- Six (6) weeks prior to preferred start date of works.

1. Applicant details – MUST BE REGISTERED OWNER OF THE PROPERTY

Surname		Given names	
Postal address			
Suburb		State	Postcode
Business phone	A/H phone	Mobile	
Email address			Fax

2. Contractor details – A COUNCIL APPROVED CONTRACTOR MUST BE ENGAGED TO UNDERTAKE WORK - SEE TERMS AND CONDITIONS AND LIST OF CONTRACTORS IN SECTION 5

Business name		
Preferred contact person		
Business phone	Alternate phone	Mobile

Please obtain a copy of contractor's Public Liability Certificate of Currency (\$20m) for your records.

3. Details of work

☐ Planting	☐ Pruning	☐ Removal
Describe purpose of works:		
Location:		
Number of trees:		
Species of trees (if known):		
Preferred start date:		Expected completion date:
☐ Photographs must be attached – showing the existing vegetation for clearing / area for planting		

Noosa Shire Council will only use the personal information collected for the intended purpose, to remain in contact with you regarding your request and the legitimate functions and services of Council affecting your property. Noosa Shire Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Access to your personal information will only be provided to appropriate Council employees and authorised officers. Your personal information will only be disclosed to third parties with your consent, or if required to do so by law. Your personal information is handled in accordance with Council's Privacy Policy.

4. The following documentation must be provided in order for application to be considered

☐ Customer request reference number <i>only if previously lodged by Customer Service RM202</i>
☐ Nominate Council approved contractor
☐ Payment of application fee
☐ Photographs of location of works and vegetation to be removed.
☐ Proof of Before You Dig notification (showing no conflict with nearby utilities) https://www.byda.com.au/

4. Fees and charges

Application assessment fee is payable at time of application lodgement.

Clearing or Interfering with Vegetation in a Local Government Controlled Area - Application for a permit	\$267
Bond to be paid prior to commencement of clearing. Bond amount to be advised upon receipt of completed application form. Simple Bond \$619.50 / Complex Bond min. \$2300	TBA

A Bond is taken by Council to secure compliance with the permit conditions. Council may withhold the Bond if the post-inspection of the Location of Works reveals damage and/ or non-compliance with the permit conditions. The Applicant will be given the opportunity to rectify the issues at their cost. If they fail to do so, Council may apply the Bond to rectify the issues. After rectification works are completed, any surplus funds will be reimbursed, and any deficit will be invoiced to the Applicant for payment.

The Bond will be forfeited if the Applicant fails to notify Council of the completion of works within 12 months after the expiry of the permit period.

Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).
By Link	☐ A payment link will be forwarded to you via email once your application has been lodged. All payments made by credit card will incur a 0.55% surcharge (exempt of GST) to reflect the cost of fees charged for credit card transactions.
By Mail	☐ Cheque or ☐ money order to be made payable to: Noosa Council. Payment can be posted to PO Box 141, Tewantin, QLD, 4565 (Cheque and money order only along with your completed application)

5. List of Council approved contractors

CONTRACTOR	EMAIL	PHONE
Arboreal Services Pty Ltd	atticus@arboreal.com.au	0466 817 277
Aussie Tree Solutions	office@aussietreesolutions.com.au	(07) 3351 1722
Branch Creek Tree Services	branchcreek.office@gmail.com	0401 344 866
Professional Tree Surgery	protreeworks@pm.me	0405 183 645
Sunshine Tree Surgery	sunshinetreesurgery@hotmail.com	0407 020 399
Treesafe Australia	info@treesafeaustralia.com.au	07 5472 8660
Tree Solutions	info@treesolutions.com.au	0412 586 131
Tree Fix Pty Ltd	myquote@treefix.com.au	0439 724 013

Terms and conditions

For the purpose of removing a tree under an approved permit, Noosa Council may grant permission to carry out works subject to the following terms and conditions:

- a. Council approved contractors must be engaged to undertake tree removal. Contractors are required to be trained to AQF Level 3 in Arboriculture or equivalent recognised and with relevant experience. A list of approved contractors is provided below.
- b. Contractors must hold Public Liability Insurance in the sum of \$20 million.
- c. A "Before You Dig Australia" (BYDA) report must be obtained prior to commencing works to confirm no interference with existing underground services. This report can be obtained online at www.byda.com.au and evidence of compliance must be provided alongside application.
- d. Residents who may be impacted by the removal of the tree must be notified at least three (3) days before the commencement of works.
- e. All debris associated with the tree removal must be cleared and removed from the site.
- f. Traffic and pedestrian access and management is the responsibility of the contractor/client.
- g. All Work must be undertaken and completed within 28 days of receipt of approval.
- h. If required, stumps must be ground to specifications. Planting of replacement tree/s of a species and size will be determined by Council and planted according to Council requirements at the expense of the property owner.

6. Declaration of applicant

- ☐ I/We, as the applicant, acknowledge that the acceptance of the application and payment of the permit application fee does not bind Noosa Council to issue a permit.
- ☐ I/We Agree to comply with all Noosa Council local laws and/or all other statutes and agree to pay all costs associated with the reinstatement of any damage caused to council infrastructure or other public utilities as a result of the proposed activities associated with the application. This includes all work carried out on the applicant's behalf by any agent, sub-contractor manufacture or others engaged to deliver remove or carry out any part of the proposed work.
- ☐ I/We declare that we have appropriate public liability insurance that will cover the activity that is the subject of this application and undertake to maintain appropriate cover where required by the permit conditions.
- ☐ I/We agree to indemnify, release and discharge the Noosa Council against any loss, damage or expense (including all legal costs), arising from any claim, demand, action, suit or proceeding that may be made or brought by any person against council as a direct result of the proposed work.
- ☐ I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Noosa Shire Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise Noosa Shire Council in writing prior to any such change being implemented.

Signature OF REGISTERED OWNER OF PROPERTY

Date

OFFICE USE ONLY

Application no.	Amount paid \$	Date paid	Receipt no.	Initial	Date stamp
BAGS no.	Amount paid \$	Date paid	Receipt no.	Initial	