

This application is to hold a site for a future burial or ashes interment. You are required to pay the Burial Rights fee and a holding fee (non-refundable), plus a 25-year renewal fee.

Office Use:

SITEID

1. Cemetery Detail

☐ Cooroy	☐ Pomona	☐ Tewantin	No burial plots available at Tewantin
☐ Ashes Site	☐ Grave site	Do you wish to have a future monumental headstone? Yes/No	

2. Applicant details
Details of applicant:

Surname		Given names	
Date of birth	Place of birth		Male / Female
Residential/Postal address			
Suburb		State	Postcode
Mobile		Home	
Email address			

Details of 2nd occupant of site (if known):

Surname		Given names	
Date of birth	Place of birth		Male / Female
Residential/Postal address			
Suburb		State	Postcode
A/H phone		Mobile	
Email address			

3. Site selection and fees

Reservation of burial site - \$2660.00	Reservation of ashes site - \$634.00	
Burial site holding fee (<i>non-refundable</i>) - \$1069.00 (Additional fees apply on date of Interment)	Ashes Site Holding Fee (<i>non-refundable</i>) - \$698.00 (Additional fees apply on date of Interment)	
25-year renewal of burial rights fee for reservation of a site - (burial plots and ashes sites) - \$500		
☐ Lawn – Burial plot	☐ Niche wall – Ashes plot	☐ Tree – Ashes plot
☐ Monumental – Burial plot (<i>full monuments may only be installed the monumental section of the cemetery</i>).	☐ Garden – Ashes plot	☐ Lawn – Ashes plot
Do you wish to meet on site to select a position?		Yes / No

4. Declaration of applicant

I have read and I understand the information provided to me on the attached information sheet.

Signed	Name	Date
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5. Payment options

Internet	☐ Please send me tax invoice via email to make payment – email address is as follows:
In person	☐ Noosa Council Tewantin office: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).
By Mail	☐ An invoice will be mailed. Cheque are made payable to: Noosa Council

Collection Notice - Noosa Shire Council (**Council**) will only use the personal information collected for the intended purpose, to remain in contact with you regarding the application and for the associated functions and services of Council. Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Access to your personal information will only be provided to appropriate Council employees and authorised officers. Your personal information will only be disclosed to third parties with your consent, or if required to do so by law and will not be transferred outside of Australia. If you do not provide your personal information, we may not be able to process or respond to your request. Your personal information is handled in accordance with Council's Privacy Policy, which contains details on how to request access to your personal information and complain if you believe there has been a breach of the Queensland Privacy Principles in the Information Privacy Act 2009 (Qld). If you have any questions regarding how your personal information will be handled, contact us on the details provided on this form.

Information Sheet – Application to reserve a grave or ashes site - FAQs

People have many questions when it comes to reserving a grave or ashes site in one of the Noosa Council cemeteries. The questions below represent the most frequently asked, however should you have a question or query not listed, please contact the Noosa Council on (07) 5329 6500 or email cemeteries@noosa.qld.gov.au

1. Holding Fee

The Holding fee holds the site until the time of interment only. The holding fee is a one-off charge and is non-deductable from the interment fee. (Additional fees apply at time of interment).

2. What does my holding fee cover?

Your holding fee covers the costs associated with holding and maintaining the site until date of use only.

3. Burial Rights Reservation Fee

This fee is to be paid at the same time as paying the holding fee if you wish to have the plot held in advance or else it is paid at the time of interment if a plot has not been held or previously reserved.

4. Renewal Fee (25 years)

This fee is to be paid every 25 years to keep a site that is held for a future burial (not for sites already interred). Noosa Council Cemetery Office will make every attempt to contact the Burial Rights Holder using the contacts provided prior to the renewal date. If the site renewal fee has not been paid or Noosa Council Cemetery Office cannot get in contact with the Burial Rights holder within two months of the renewal due date, the Burial Rights will be forfeited, and your Burial Rights fee will be refunded minus an administration fee.

5. Can I pre-purchase my grave or ashes interment?

No. You can only pay to hold a grave or ashes site and the Burial Rights component associated with the site.

6. Does my site include the headstone or memorial?

No. At the time of interment there will be additional fees including interment fee and memorialisation fee.

7. I would like my partner placed in the same site as myself, is this possible?

Yes, in most circumstances all interment positions are prepared for two burials. Some restrictions apply in certain cemeteries, but this is advised at the time of reservation. If required there will be a fee for additional burial/interment.

8. Do I own my grave or ashes site?

No, you hold the rights to that grave or ashes site, therefore, becoming the burial rights holder. The land remains in the administration of the Noosa Council, however, only the burial rights holder can authorise burials or ashes and memorial additions.

9. Am I able to choose the location of my grave or ashes site?

Yes. A council officer can meet you onsite to discuss the available locations.

10. Can I sell the rights of my grave or ashes position to another person?

No, you cannot sell your Burial Rights. You can however transfer the rights to another person. A Form 11 must be completed and forwarded to Council and the payment of a transfer fee.

11. When I pass away what is required for my family to use my site?

If you have the Certificate of Reservation, give a copy to your family when planning your end of life arrangements. If you do not have a copy, the Funeral Director can confirm your reservation with the Cemetery Officer if required.

12. Why should I reserve a grave or ashes site?

The reservation of a grave or ashes site removes the burden on your family to choose a location for your burial and gives you the option to be buried nearby to other family members or friends.

13. Doesn't my prepaid funeral plan already cover this cost?

We cannot advise you regarding the numerous funeral plans available. You would need to contact the insurance company or funeral director direct to confirm exactly what is covered by your individual plan.

14. RSL site – I would like to reserve a site in the RSL section of the cemetery?

You cannot reserve an RSL burial site. Ashes reservations must be applied for via the relevant RSL Sub Branch.