

ATTENTION: Development Assessment – mail@noosa.qld.gov.au		
1. APPLICANT DETAILS- please print clearly		
Name: Individual/Business		
Contact Name:		
Postal Address:		
Suburb:	State:	Post Code:
Business Phone:	Mobile:	
Email Address:		
Your reference:		

2. PROPERTY DETAILS – please print clearly		
Street No & Name:		
Suburb:	State:	Post Code:
Building Name (If applicable)	Estate Name: (If applicable)	
Development Stage: (If applicable)		

3. SURVEY PLAN PARTICULARS - please print clearly	
Survey plan number (please attach a copy of the survey plan)	
Total number of lots on survey plan	
Number of park lots on survey plan	
Number of balance lots	
Are there any lots being transferred to Council? Specify lot numbers	
Number of legal documents (i.e. easements, covenants, transfer of land documentation to Council – original signed copy MUST be provided with application).	
Please list ALL development approvals associated with this application (eg MCU, RAL, REC, OPW) – see checklist	
Have outstanding rates or charges levied by Local Government been paid? (please provide receipt)	
Has an acceptance of all works 'on maintenance' been issued? (please attach a copy) or	
Is there an incomplete works bond held over the development? (please attach a copy of the receipt)	

Privacy

Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.

4. ENDORSEMENT FEES FOR SURVEY PLANS			
Fees and Charges type	Council Code	Fee Rate 2026/27	Amount
(a) Endorsement of subdivision plans (standard format / volumetric plans) or clearance to instigate settlement. (Fees are calculated on total number of lots on survey plan <u>including</u> parks and balance lots)	SealFee		
Base fee		\$ 875.00	
PLUS per lot		\$ 302.00	
(b) Legal documents – per document	EmtDocFee	\$ 875.00	
(c) Assessment, coordination of uncompleted works bonds	BondAdOPW	\$1,560.00	
(d) Re-endorsement fee – per plan	ReSealFee	\$ 543.00	
(e) Building format plans	BldFmtFee		
1 to 25 lots – base fee		\$ 875.00	
PLUS per lot		\$ 302.00	
Greater than 25 lots – base fee		\$3,091.00	
PLUS per lot		\$ 213.00	
(f) Community management statement (Not applicable if lodged with a subdivision plan)	CMSFee	\$ 875.00	
Total			\$

All documentation and certifications required by the associated higher order approval **MUST** be submitted to Council as a single Survey Plan application package. Please refer to the higher order conditions. Incomplete applications will not be accepted and returned.

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Documents Required (Please refer to the higher order) Survey Plan - Standard Format	Higher order MCU Condition No	RAL/REC Condition No	OPW Condition No	Not Required	Provided
Approval Number					
NBN Certificate				☐	☐
Energex Certificate				☐	☐
Unitywater Certificate				☐	☐
Landscape Certificate				☐	☐
Surveyors Certificate				☐	☐
Engineers Certificate				☐	☐
Bushfire Certificate				☐	☐
Noise Certificate				☐	☐
Metes & Bounds				☐	☐
Infrastructure Charges Payment Receipt				☐	☐
Covenant Document (transfer of covenant(s) documentation to Council – original signed copy(ies) MUST be provided with application				☐	☐
Easement Document (transfer of easement(s) documentation to Council – original signed copy(ies) MUST be provided with application).				☐	☐
Planning Body Approval of Survey Plan Form 18B (Qld Titles Registry)				☐	☐
Other (Site specific)					

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Documents Required (Please refer to the higher order) Survey Plan – Building Format	Higher order MCU Condition No	RAL/REC Condition No	OPW Condition No	Not Required	Provided
Approval Number					
NBN Certificate				☐	☐
Energex Certificate				☐	☐
Unitywater Certificate				☐	☐
Landscape Certificate				☐	☐
Surveyors Certificate				☐	☐
Engineers Certificate				☐	☐
Bushfire Certificate				☐	☐
Noise Certificate				☐	☐
Certificate of Classification				☐	☐
Infrastructure Charges Payment Receipt				☐	☐
Covenant Document (transfer of covenant(s) documentation to Council – <i>original signed copy(ies)</i> <i>MUST be provided with application.</i>				☐	☐
Easement Document (transfer of easement(s) documentation to Council – <i>original signed copy(ies)</i> <i>MUST be provided with application.</i>				☐	☐
First Community Management Statement				☐	☐
New Community Management Statement				☐	☐
Planning Body Approval of Survey Plan Form 18B (Qld Titles Registry)				☐	☐
Completed – Planning Body CMS Notation Plan Form 18C (Qld Titles Registry)				☐	☐
Other (Site specific)					

5. APPLICANTS DECLARATION

I/We, the applicant(s) declare that all the information at the time of lodging this application to Noosa Council is true and correct.

I/We, confirm all conditions have been satisfactorily complied with or bonded and the survey plan is ready for endorsement by Council.

Applicant's Name

Signature

Date

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