

Application for headstone Maintenance
Office Use:

REL

SITE ID:

1. Cemetery detail

☐ Cooroy	☐ Pomona	☐ Tewantin
☐ Grave Site	☐ Ashes site	
Section	Row	Plot

2. Applicant details

Surname	Given names		
Postal address			
Suburb	State	Postcode	
		Mobile	
Email address			

3. Deceased details

Surname	Given Names
Date of Birth	Place of Birth
Date of Death	Place of Death

4. Headstone maintenance options
Charge

1. Water Blast Base & Desk or Upright Monument	\$273.00
2. Water Blast Single Full Surround Monument	\$314.00
3. Water Blast Double Full Surround Monument	\$397.00
4. Refurbishment of Monument	Price on Application
5. Acid wash of Monument	Price on Application
6. Refurbishment of Bronze Plaque	\$794.00
7. Brass Plaque Cleaner	\$95.00
8. Brass Plaque polish kit	\$109.00

5. Declaration of applicant

I confirm I am the Burial Rights holder for this site or otherwise authorised in writing by the Burial Rights Holder to complete this Application. I agree that Council or its contractor shall not be held liable for any damage that may occur to the Headstone as a result of the Maintenance undertaken, unless, and only to the extent the damage is the result of negligence or gross misconduct on the part of Council or its contractor.

Signed	Name	Date
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6. Payment options

Internet	☐ Please send me a tax invoice via email. Email address:
In person	☐ Noosa Council Tewantin Office – 8:30am to 4:30pm Monday to Friday (excludes public holidays)
By mail	☐ An invoice will be mailed to you. Cheques are made payable to: Noosa Council

Application for headstone Maintenance
OFFICE USE ONLY
Account Mnemonic - SELECT - COOROYMONUMENT / POMONAMONUMENT / TEWANTINMONUMENT

Application No:	Amount Paid:	Receipt Date:	Receipt No:	Initial:	Date stamp
Cemetery:	Section:	Row:	Plot:		

Collection Notice - Noosa Shire Council (**Council**) will only use the personal information collected for the intended purpose, to remain in contact with you regarding the application and for the associated functions and services of Council. Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Access to your personal information will only be provided to appropriate Council employees and authorised officers. Your personal information will only be disclosed to third parties with your consent, or if required to do so by law and will not be transferred outside of Australia. If you do not provide your personal information, we may not be able to process or respond to your request. Your personal information is handled in accordance with Council's Privacy Policy, which contains details on how to request access to your personal information and complain if you believe there has been a breach of the Queensland Privacy Principles in the Information Privacy Act 2009 (Qld). If you have any questions regarding how your personal information will be handled, contact us on the details provided on this form.

Frequently asked questions
1. What is the process for the headstone maintenance application?

Once the applicant has completed and submitted their application form, the Cemetery Officer will examine the plot and take photos. A quote is then obtained and forward to the applicant. If the applicant wishes to proceed with the works, a tax invoice will be emailed or posted to them. Upon payment, the work is scheduled with the contractor. Once completed, the applicant is notified with an accompanying photo of the completed works.

2. Who can order headstone maintenance?

The ordering of headstone maintenance must be completed by the burial rights holder/applicant or a representative with written authority from the burial rights holder/applicant.

3. What is the timeframe for the work to be completed?

Once the quote is accepted and the invoice paid, please allow 6 – 8 weeks for the works to be completed.