

Noosa Council Local Laws No. 1 & 4 and Subordinate Local Laws No. 1.16 & 4

Important Information – read before completing application form

Application form must be completed in full and submitted to council no later than:

- 10 days prior to preferred start date of works.

1. Applicant details

Surname		Given names	
Postal address			
Suburb		State	Postcode
Business phone	A/H phone	Mobile	
Email address			Fax

2. Contractor details

Business name		
Preferred contact person		
Business phone	Alternate phone	Mobile

Please obtain a copy of contractor's Public Liability Certificate of Currency (\$10m) for your records.

3. Details of works

Name of park or reserve:	
Address:	
<input type="checkbox"/> Site plan showing access route (please attach)	
<input type="checkbox"/> Other supporting information (please attach)	
Reason for access i.e. how access through own property is insufficient.	
Have alternative options been explored? Please detail:	
Preferred start date:	Expected completion date:
Access required to be unlocked?	<input type="checkbox"/> Yes

Nature of works

<input type="checkbox"/> Construction	<input type="checkbox"/> Earthworks	<input type="checkbox"/> Landscape Works	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Other			

Details of Vehicles / Machinery

<input type="checkbox"/> Car/ Ute – Registration number/s	<input type="checkbox"/> Excavator
<input type="checkbox"/> Truck – Registration number/s	<input type="checkbox"/> Trailer – Registration number/s
<input type="checkbox"/> Other please specify	<input type="checkbox"/> Traffic Control (To be provided by registered TC firm)

Noosa Shire Council will only use the personal information collected for the intended purpose, to remain in contact with you regarding your request and the legitimate functions and services of Council affecting your property. Noosa Shire Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Access to your personal information will only be provided to appropriate Council employees and authorised officers. Your personal information will only be disclosed to third parties with your consent, or if required to do so by law. Your personal information is handled in accordance with Council's Privacy Policy.

4. The following documentation must be provided in order for application to be considered

- ☐ Customer request reference number *only if previously lodged by Customer Service RM202*
- ☐ Public Liability Insurance details (attach a copy of the insurance)

5. Fees and charges

Temporary Vehicle Access to Council Open Space – Application Fee (non-refundable)	\$250.50
Bond to be paid prior to commencement of clearing. Bond amount to be advised upon receipt of completed application form. Simple Bond \$581.50 / Complex Bond min. \$2300	TBA

A Bond is taken by Council to secure compliance with the permit conditions. Council may withhold the Bond if the post-inspection of the Location of Works reveals damage and/ or non-compliance with the permit conditions. The Applicant will be given the opportunity to rectify the issues at their cost. If they fail to do so, Council may apply the Bond to rectify the issues. After rectification works are completed, any surplus funds will be reimbursed, and any deficit will be invoiced to the Applicant for payment.

The Bond will be forfeited if the Applicant fails to notify Council of the completion of works within 12 months after the expiry of the permit period.

Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).
By Link	<input type="checkbox"/> A payment link will be forwarded to you once your application has been lodged All payments made by credit card will incur a 0.55% surcharge (exempt of GST) to reflect the cost of fees charged for credit card transactions.
By Mail	<input type="checkbox"/> Cheque or <input type="checkbox"/> money order to be made payable to: Noosa Council Payment can be posted to PO Box 141, Tewantin, QLD, 4565 (Cheque and money order only along your completed application)

6. Declaration of applicant

- ☐ I/We, as the applicant, acknowledge that the acceptance of the application and payment of all the fees does not bind Noosa Council to issue a permit.
- ☐ I/We Agree to comply with all Noosa Council local laws and/or all other statutes and agree to pay all costs associated with the reinstatement of any damage caused to council infrastructure or other public utilities as a result of the proposed activities associated with the application. This includes all work carried out on the applicant's behalf by any agent, sub-contractor manufacture or others engaged to deliver remove or carry out any part of the proposed work.
- ☐ I/We declare that we have appropriate public liability insurance that will cover the activity that is the subject of this application and undertake to maintain appropriate cover where required by the permit conditions.
- ☐ I/We agree to indemnify, release and discharge the Noosa Council against any loss, damage or expense (including all legal costs), arising from any claim, demand, action, suit or proceeding that may be made or brought by any person against council as a direct result of the proposed work.
- ☐ I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Noosa Shire Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise Noosa Shire Council in writing prior to any such change being implemented.

Signature of Applicant

Date

OFFICIAL USE ONLY

Application no.	Amount paid \$	Date paid	Receipt no.	Initial	Date stamp
BAGS no.	Amount paid \$	Date paid	Receipt no.	Initial	