



GUIDELINES

Community Alliance Grant

2021 - 2022

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1. Introduction

Noosa Council's Community Grants Program is governed by the Noosa Council Community Grants Policy.

- Read these guidelines, frequently asked questions and the sample expression of interest form.
- If your organisation wishes to apply contact the Grants Officer to check your eligibility.
- If you have any questions just call the Grants Officer on 5329 6437 or email grants@noosa.qld.gov.au for an explanation.

2. Purpose

The Community Alliance Grant is open for expressions of interest from eligible not-for-profit organisations who offer services in one of the following areas:

- Arts and cultural development
- Community development
- Community safety, and
- Heritage.

This funding will provide financial support for one year to eligible not-for-profit community organisations where:

- The services provided by the organisation are of significant benefit to the Noosa community (beyond their membership base)
- The organisation's services closely align with Council's strategic goals and identified key initiatives, and the
- The organisation can demonstrate value for money.

3. Key dates

Expressions of Interest Open:	1 April, 2021
Expressions of Interest Close:	12 noon, 30 April 2021
Announce results:	18 June, 2021
Agreement period:	1 July 2021 – 30 June 2022

4. Eligible organisations

Who can apply

To be eligible for this funding organisations must:

- Be a legal not-for-profit entity
- Comply with all governance and financial requirements of the State and Commonwealth as at the closing date for the grant program
- Be registered by an Act of Parliament
- Have an active ABN
- Have a bank account in the name of the legal entity
- Have appropriate insurances and adhere to sound Workplace Health and Safety practices
- Have no debt to Council, or have entered into scheduled payment arrangements that are being adhered to and
- Have met obligations of agreement conditions for any previous Council grants.

Who cannot apply

This grant program is not available to:

- Foreign companies, such as a charity formed or incorporated outside Australia, even if it is registered to carry on business in Australia
- Business Trusts, Individuals
- Government agencies or Departments of local, state or federal government
- Educational institutions
- Parents and Friends Associations, or Parents & Citizens Associations
- Medical organisations or Primary Health Care Providers
- Political organisations
- Kindergartens, Pre-school and day care centres
- Religious organisations where the application is for a project that relate specifically to the organisation's core business
- Foreign companies, such as a charity formed or incorporated outside Australia, even if it is registered to carry on business in Australia
- Chambers of Commerce
- Organisations with a liquor-licenced supporters/associated club that commercially trade seven days a week
- Recipients of Noosa Councils Three-Year Maintenance Agreements

5. How much funding is available

Council will establish funding amounts for the individual Community Alliance Agreements as part of its annual budget process.

The funding is to be used as a contribution to the organisation's operational expenses.

Recipients will be required to provide an annual acquittal (including audited financial statements) and a progress report demonstrating delivery of agreed outcomes as per the Deed of Agreement. If Council decides to continue with the program, renewal of agreements will be negotiated three months prior to their expiry, and if funds allow, invite expressions of interest from eligible not for profit community organisations.

6. Expression of interest

Once an expression of interest form has been submitted, an email will be sent to the email address noted in the expression of interest form acknowledging that Council has received the grant submission.

7. Assessment

Only expression of interests received before the grant round closes will be assessed against this criteria:

- *How well do the organisation's services align with Council's strategic goals and identified key initiatives?*
- *Demonstrates community need for the organisation's services.*
- *Provides significant community benefits to the Noosa community beyond their membership*
- *Organisation's leverage of volunteer services and ability to secure funding from other sources*
- *Capability of the organisation to deliver the services over the term of the agreement*

8. Announce results

The outcome of the grant round will be announced after the final decisions are made at the Ordinary Council Meeting. See Section 3 for key dates for this round of funding.

Each applicant will be advised by email (to the SmartyGrants login email address) whether their expression of interest has been successful or not.

Unsuccessful applicants may request feedback on the assessment of their expression of interest by emailing grants@noosa.qld.gov.au.

9. Successful applicants

Successful applicants will be given instructions about the Deed of Funding Agreement obligations and invoicing Council for the grant payment.

If the applicant is being auspiced, the Deed of Funding Agreement will be signed by, and payment will be made to the auspice organisation.

10. Acknowledgement

Successful applicants will need to [acknowledge Noosa Council](#) in all published material associated with their service in the Noosa Shire. Noosa Council reserves the right to publish the impacts and accomplishments of your services. Council will also ask for photos to use in its communications.

11. Annual acquittals

Recipients will be required to provide an annual acquittal (including audited financial statements) and demonstrate delivery of services as per the Deed of Agreement.

Acquittals may be subject to an audit by Council. All grant recipients are required to keep accurate financial records. These records are to be made available to Council should the applicant be selected for an audit.

Organisations will not be considered for further grant funding from Council if previous grant acquittal conditions have not been met.

12. Resources

Relevant Plans and Strategies:

Councils adopted strategic documents can be found here: www.noosa.qld.gov.au/principles-plans-strategies

13. Applicant support

For further information or help completing online expression of interests, invoicing, new grant account forms or other aspects of seeking grants, please refer to the FAQ or contact Council's Grants Officer on (07) 5329 6437 or email grants@noosa.qld.gov.au.

14. Legislation

- Information Privacy Act 2009
- Right to Information Act 2009
- Local Government Act 2009