



EXPRESSION OF INTEREST GUIDELINES

Climate Week 2021

Introduction

Noosa Council is facilitating Climate Week 21st – 27th March 2021. Climate Week is an opportunity to showcase the positive action that is being taken across the Shire to reduce emissions and adapt to the impacts of climate change. We are seeking expressions of interest from interested parties to conduct relevant activities during Climate Week.

Council has a small amount budget to enable community groups or individuals to arrange and hold relevant initiatives during Climate Week (21-27 March 2021), to engage the broader Noosa Community to reduce emissions and to adapt to the likely impacts across the Noosa Shire. The purpose of these guidelines is to assist individuals and communities identify appropriate activities that could potentially be run during Climate Week and apply to participate and request funding should it be required.

Council wishes to encourage innovative initiatives that could:

- Reduce emissions within the Noosa Shire and beyond
- Increase the Noosa community's resilience and adaptive capacity to the current and future impacts of climate change.

To participate Council invites community groups, or businesses to submit an expression of interest to either provide an activity or a service where no funding is required or optionally, where funding, between \$500 and \$1000 is requested.

Objectives

The objectives of Climate of Climate Week are to: engage a wide cross section of the Noosa community in developing emission reduction initiatives and to adapt to the likely impacts of climate change in the Noosa Shire. Activities held during Climate Week should appeal to a variety of sectors including, but not limited to:

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| • Households – owned and tenanted | • Agriculture |
| • Businesses | • Older people |
| • Tourists | • Biodiversity/nature |
| • Young people and Schools | |

Activities should address specific issues related to climate change including, but not limited to:

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| • Energy efficiency | • Waste reduction and the circular economy |
| • Renewable energy | • Climate advocacy |
| • Zero emission transport options | • Climate adaptation and resilience |
| • Carbon drawdown | |

Key dates

EOI Opens:	9am, 16 November 2020
EOI Closes:	12noon 8 December 2020
Advise participants:	Late January 2021
Climate Week activities:	21 March – 28 March 2021
Acquittal due:	Within 30 days of Climate Week

Eligible participants and initiatives

Participants in Noosa Council's Climate Week arrangements must:

- Have an active ABN
- Have a bank account in the name of the legal entity.
- Be sole traders, small, medium or large business or a not for profit community organisation

Eligible initiatives

To be eligible for participation initiatives should:

- Happen during Climate Week, i.e. 21-27 March 2021
- Address significant climate change issues
- Appeal to a variety of sectors across the Noosa community

Ineligible initiatives

Ineligible activities or services would:

- Be conducted for commercial profit
- Be conducted for the purpose of raising charitable funds for a third party
- Be core business of educational, medical or religious organisations, or activities aimed primarily at economic development

How much funding is available?

Council has a small budget to run this inaugural Climate Week. Interested parties can apply to participate and can request funding from \$500 to \$1,000.

Funding is competitive and Council cannot approve all requests for assistance, therefore success should not be automatically expected.

As the program is often oversubscribed, Council will not fund 100% of any initiative. In some instances, only part-funding of the amount requested may be offered.

Assessment criteria

Eligible submissions will be assessed by a panel against the following criteria:

The relevance of the activity in addressing Climate Change

- The applicant describes how their initiative will address one or more of the aspects of climate change, and the expected outcomes or changes as a result of implementing this initiative.

The target audience

- The applicant identifies of the Noosa community that their initiative will be target, including the expected number of participants and the outcomes or changes that participants are likely make as a result of their involvement in the initiative.

Value for Money

- The applicant clearly identifies how the funding will be spent, details other contributions, including in kind or volunteer time

Capability to deliver the project.

- A higher assessment score will be awarded if the applicant has demonstrated their ability to plan, co-ordinate and deliver a safe and successful project within the project delivery period, all necessary approvals and insurances are in place (or are in the process), and the budget is realistic.

Notification of results

Each potential participant will be advised the outcome of their expression of interest by email by 27th January, 2021.

Successful applicants

Goods and Services Tax (GST)

- The grant amount you are requesting must exclude GST.
- If you or your organisation is registered for GST then Council will add GST to the funding.
- If you or your organisation is not registered for GST then Council will not add GST to the funding.
- Individuals and organisations will submit an invoice for payment of funding

For more information on GST refer to this GST page of Australian Taxation Office's website.

Information

For further information or help completing on Climate Week or online applications, invoicing, new grant account forms or other aspects of seeking grants, contact Council's Carbon Reduction Project Officer Grants Officer on (07) 5329 6544 or email anne.nolan@noosa.qld.gov.au

Legislation

- Information Privacy Act 2009
- Right to Information Act 2009
- Local Government Act 2009
- Human Rights Act 2019