

Community Disaster Response and Recovery Grant Guidelines - Covid-19 Round 1

Introduction

This grant aims to provide 'quick response' financial assistance, to eligible community organisations that are either experiencing financial hardship as a result of COVID-19 related service disruptions; seeking to establish alternate service delivery models for business continuity; or seeking to provide support services to vulnerable residents impacted by COVID-19. These guidelines should be read in conjunction with the Community Grants Policy.

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| Who can apply | <p>Not for profit community organisations can apply for Community Disaster Response and Recovery Grants provided they meet the following criteria:</p> <ul style="list-style-type: none"> • Is a legal not for profit entity; • Complies with all governance and financial requirements of the State and Commonwealth as at the closing date for the grant program; • Be registered by an Act of Parliament • Has an active ABN; • Has a bank account in the name of the legal entity; • Based in the Noosa Shire or provide significant benefit to the residents of the Noosa Shire <p>All applicants must have:</p> <ul style="list-style-type: none"> • Appropriate insurances and adhere to sound Workplace Health and Safety practices; • No debt to Council, or has entered into scheduled payment arrangements with Council that is being adhered to; and • Met acquittal conditions for any previous Council grants. |
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Grant Information

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| Eligible Projects | <p>Projects that may be supported under this grant include:</p> <ul style="list-style-type: none"> • HARDSHIP - Direct financial assistance to community organisations experiencing hardship due to the impacts of COVID-19 e.g. expenses that fall due during this period that you are struggling to meet. • ALTERNATE SERVICE MODELS - Operational projects that support community organisations to continue the delivery of services via alternate service delivery models e.g. installation of hand washing stations; purchase of freezers to store frozen meals. • SERVICES TO VULNERABLE RESIDENTS - Projects that support the delivery of services to vulnerable residents impacted by COVID-19. e.g. hiring commercial kitchens to prepare meals, fuel costs for meal deliveries, additional services to support the most vulnerable. <p>Where contractors and suppliers are to be engaged as part of projects, local contractors and/or suppliers within the Noosa Shire are to be utilised (where practical).</p> |
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| Ineligible expenses | <ul style="list-style-type: none"> • Items already funded in other grants • Grant writer fees or auspice fees • Contingency costs • Repayment of debts and loans • Domestic or overseas travel costs • Purchase of equipment/service that benefits an individual • Funding for a staff or member social event or uniforms • Gifts, prize money, prizes or trophies • Training not provided by a qualified third party (e.g.in-house training) • Sponsorship or donations to other organisations. • Personal expenses • Expenses after 30 September 2020 • Or items with sufficient funding support from other levels of government. <p>Reimbursement of expenses incurred before Covid-19 was apparent in Queensland</p> |
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| Funding limits | Eligible organisations may receive a maximum grant of up to \$2,500. |
| Submitting an application | <p>The Community Disaster Response and Recovery Grants for COVID-19 will be offered for a single competitive round with applications being received within a two-week timeframe:</p> <p>Opening Friday 22 May 9am Closing Friday 5 June 5pm</p> <p>A sample application form is available on Council’s website at www.noosa.qld.gov.au/council-grants. The actual form is completed and submitted online at www.noosa.smartygrants.com.au.</p> |
| Terms and Conditions | Successful applicants are given instructions about the Deed of Funding Agreement obligations and invoicing Council for the grant payment. |
| Assessment Criteria | <p>Applications will be assessed considering the following criteria:</p> <ul style="list-style-type: none"> • Value for money • Demonstrated need for funding • Benefit to the community • Engagement of local suppliers where applicable/possible • Validity of claim • The amount of funding available. |
| Notification and funds dispersal | Applicants will be notified about the outcome of their application within 10 business days from the closure of the ground round. |
| Acknowledgement | All successful applicants are required to acknowledge Noosa Council in all published material and online communications associated with the project. Funding recipients must also ensure that Council’s positive reputation is maintained at all times. |
| Project Report and acquittal | <p>Reporting and acquittal requirements will be outlined in the Deed of Funding Agreement. Projects are not to commence nor the grant paid before the applicant signs, understands and can meet all terms and conditions of the Deed of Funding Agreement including any additional Special Conditions. The obligations of the successful applicant include, but are not limited to:</p> <ul style="list-style-type: none"> • Organisations will need to provide a financial acquittal within thirty (30) days of funded project’s completion. • Maintaining financial and progress records relating to the delivery of the project • Notifying Council if there are any changes to the project within the allocated funding period. • Proof of having acknowledged Noosa Council in all published material and online communications associated with the project. |
| Enquiries | For further information contact a grants officer on (07) 5329 6437 or email grants@noosa.qld.gov.au |