



# GUIDELINES

## Three Year Community & Environment Alliance Grant

### 2019 - 2022

### Round 11

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## 1. Introduction

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Noosa Council's Community Grants Program is governed by the Noosa Council Community Grants Policy, and for environment-related grants, the Environment Grants Policy.

- Read these guidelines, frequently asked questions and the sample expression of interest form.
- If your organisation wishes to apply contact the Grants Officer to check your eligibility.
- If you have any questions just call the Grants Officer on 5329 6437 or email [grants@noosa.qld.gov.au](mailto:grants@noosa.qld.gov.au) for an explanation.

## 2. Purpose

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The Three Year Community Alliance Grant is open for expressions of interest from eligible not-for-profit organisations who offer services in one of the following areas:

- Arts and cultural development
- Community development
- Community safety
- Environment, and
- Heritage.

This funding will provide financial support for up to three years to eligible not-for-profit community organisations where:

- The services provided by the organisation are of significant benefit to the Noosa community (beyond their membership base)
- The organisation's services closely align with Council's strategic goals and identified key initiatives, and the
- The organisation can demonstrate value for money.

## 3. Key dates

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Expressions of Interest Open:	9am, 27 February 2019
Expressions of Interest Close:	12 noon, 3 April 2019
Announce results:	21 June 2019
Agreement period:	1 July 2019 – 30 June 2022

## 4. Eligible organisations

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### Who can apply

To be eligible for this funding organisations must:

- Be a not-for-profit entity
- Comply with all governance and financial requirements of the State and Commonwealth as at the closing date for the grant program
- Be registered by an Act of Parliament
- Have an active ABN
- Have a bank account in the name of the legal entity.
- Have appropriate insurances and adhere to sound Workplace Health and Safety practices
- Have no debt to Council, or have entered into scheduled payment arrangements that is being adhered to and
- Have met obligations of agreement conditions for any previous Council grants.

### Who cannot apply

This grant program is not available to:

- Foreign companies, such as a charity formed or incorporated outside Australia, even if it is registered to carry on business in Australia
- A trust (which by its nature is an obligation imposed on a person or other entity (the trustee) to hold property for the benefit of beneficiaries or for a particular purpose).
- Businesses, Business Trusts, Individuals
- Government agencies or Departments of local, state or federal government
- Educational institutions
- Parents and Friends Associations, or Parents & Citizens Associations
- Medical organisations or Primary Health Care Providers
- Political organisations
- Kindergartens, Pre-school and day care centres
- Religious organisations
- Foreign companies, such as a charity formed or incorporated outside Australia, even if it is registered to carry on business in Australia
- Chambers of Commerce
- Organisations with a liquor-licenced supporters/associated club that commercially trade seven days a week
- Recipients of Noosa Councils Three-Year Maintenance Agreements

## 5. How much funding is available

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Council will establish funding amounts for the individual Three-Year Community Alliance Agreements as part of its annual budget process.

The funding is to be used as a contribution to the organisation's operational expenses.

Recipients will be required to provide an annual acquittal (including audited financial statements) and a progress report demonstrating delivery of agreed outcomes as per the Deed of Agreement. If Council decides to continue with the program, renewal of agreements will be negotiated three months prior to their expiry, and if funds allow, invite expressions of interest from eligible not for profit community organisations.

## 6. Expression of interest

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Once an expression of interest form has been submitted, an email will be sent to the email address noted in the expression of interest form acknowledging that Council has received the grant submission.

## 7. Assessment

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Only expression of interests received before the grant round closes will be assessed against this criteria:

- *How well do the organisation's services align with Council's strategic goals and identified key initiatives? Environment Organisations - See Section 12.*
- *Demonstrates community need for the organisation's services.*
- *Provides significant community benefits to the Noosa community beyond their membership*
- *Organisation's leverage of volunteer services and ability to secure funding from other sources*
- *Capability of the organisation to deliver the services over the term of the agreement*

## 8. Announce results

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The outcome of the grant round will be announced after the final decisions are made at the Ordinary Council Meeting. See Section 4 for key dates for this round of funding.

Each applicant will be advised by email (to the SmartyGrants login email address) whether their expression of interest has been successful or not.

Unsuccessful applicants may request feedback on the assessment of their expression of interest by emailing [grants@noosa.qld.gov.au](mailto:grants@noosa.qld.gov.au).

## 9. Successful applicants

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Successful applicants will be given instructions about the Deed of Funding Agreement obligations and invoicing Council for the grant payment.

If the applicant is being auspiced, the Deed of Funding Agreement will be signed by, and payment will be made to the auspice organisation.

## 10. Acknowledgement

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Successful applicants will need to [acknowledge Noosa Council](#) in all published material associated with their service in the Noosa Shire. Noosa Council reserves the right to publish the impacts and accomplishments of your services. Council will also ask for photos to use in its communications.

## 11. Annual acquittals

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Recipients will be required to provide an annual acquittal (including audited financial statements) and demonstrate delivery of services as per the Deed of Agreement. A [sample acquittal form](#) is available for viewing.

Acquittals may be subject to an audit by Council. All grant recipients are required to keep accurate financial records. These records are to be made available to Council should the applicant be selected for an audit.

Organisations will not be considered for further grant funding from Council if previous grant acquittal conditions have not been met.

## 12. Resources

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### Relevant Plans and Strategies:

- Councils adopted strategic documents can be found here: [www.noosa.qld.gov.au/principles-plans-strategies](http://www.noosa.qld.gov.au/principles-plans-strategies)
- For environment related EOI's, the Environment Strategy strategic outcomes below form an important part of the application:
  - Ecological linkages and connecting habitat areas are improved and rehabilitated to increase landscape connectivity and species resilience.
  - Community conservation partnerships on public and private land are developed to deliver successful biodiversity conservation outcomes.
  - Terrestrial and aquatic ecosystems, as well as fauna and flora species, are protected from significant human impacts.
  - Invasive pest species are managed strategically to reduce impacts on native species and habitats, fisheries, recreation and tourism values.
  - Water quality, riparian areas and catchment health is protected and improved by partnering with landholders and stakeholders to actively manage and rehabilitate priority stream reaches.
  - Aquatic biodiversity is improved through the preservation and enhancement of diverse instream, riparian and wetland habitats.
  - Point source and diffuse pollution is identified and effectively managed to reduce impacts on waterways, wetlands and coasts.
  - Waterways, wetlands and coastal environments are protected, managed and maintained in their natural state and are enhanced to support healthy and diverse ecosystems.
  - The quality and quantity of groundwater, surface water and wastewater discharge is optimised to minimise impacts to receiving waters, aquatic ecosystems and human health.

### **13. Applicant support**

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For further information or help completing online expression of interests, invoicing, new grant account forms or other aspects of seeking grants, please refer to the FAQ or contact Council's Grants Officer on (07) 5329 6437 or email [grants@noosa.qld.gov.au](mailto:grants@noosa.qld.gov.au).

### **14. Legislation**

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- Information Privacy Act 2009
- Right to Information Act 2009
- Local Government Act 2009