Dear Friend/Community Member/Neighbour

I am not sure if you are aware but I need to let you know that your dog/s have been barking a lot when you are not home.

I thought it would be the right thing to do to bring this to your attention in the first instance so you can address the problem.

It is not my intention to be difficult; however the barking has genuinely become a problem for us that is impacting our daily lives.

Thank you in advance for trying to find a solution.

Regards, A Concerned Friend/Community Member/Neighbour