|  |  |  |
| --- | --- | --- |
|  |  | **Office Use:** |
|  |  | SITEID |
| 1. **Cemetery Detail**
 |
| * Cooroy
 | * Pomona
 | * Tewantin
 |
| * Grave Site
 | * Ashes site
 |
| **2. Applicant details** |
| **Details of applicant:**  |
| Surname | Given names |
| Date of birth | Place of birth |
| Residential/Postal address |
| Suburb | State | Postcode |
| Fax | A/H phone | Mobile |
| Email address |
| **Details of 2nd occupant of site (if known):** |
| Surname | Given names |
| Date of birth | Place of birth |
| Residential/Postal address |
| Suburb | State | Postcode |
| Fax | A/H phone | Mobile |
| Email address |
| **3. Site selection and fees** |
| Burial $1056.00 *(Additional fees apply on date of Interment)** Lawn
* Monumental
 | Ashes - $566.50*(Additional fees apply on date of Interment)* |
| * Niche wall
* Garden
 | * Tree
 |
| Do you wish to meet on site to select a position? | * Yes / No
 |
| **4. Declaration of applicant** |
| I have read and I understand the information provided to me on the attached information sheet. |
| Signed | Name | Date |
| **5. Payment options** |
| In person | Noosa Council Tewantin office: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays). |
| By Mail | Cheque or money order to be made payable to: Noosa Council. |
| 🞎 Cheque | 🞎 Money order | 🞎 Mastercard | 🞎 Visa |
| Card Number | Expiry Date | Amount $ |
| Name on Card | Signature of Cardholder |
| Phone | Is a receipt required? 🞎 Yes 🞎 No |
| All payments made by credit card will incur a 0.50% surcharge (exempt of GST) to reflect the cost of fees charged for credit card transactions. |
| **OFFICE USE ONLY** |
| Application:  | Amount Paid: | Receipt No: | Date: | Initial | Date Stamp: |
| Cemetery: | Section: | Row: | Site: |

|  |
| --- |
| **Information Sheet – Application to reserve a grave or ashes site** |
| **FREQUENTLY ASKED QUESTIONS**People have many questions when it comes to reserving a grave or ashes site in one of the Noosa Council cemeteries.The questions below represent the most frequently asked, however should you have a question or query not listed, please contact the Noosa Council on (07) 5329 6500 or email mail@noosa.qld.gov.au 1. **RESERVATION FEE**

The reservation fee holds the plot until the time of interment only. The reservation fee paid is a one off fee, and the fee is non-deductable from the interment fee.(Additional fees apply at time of interment).1. **What does my site reservation cover?**

Your site reservation covers the costs associated with reserving and maintaining the site until date of use only.1. **Can I pre-purchase my grave or ashes site?**

No. You can only reserve a grave or ashes site.1. **Does my site reservation include the headstone or memorial?**

No. At the time of interment there will be additional fees including interment fee and memorialisation fee. 1. **I would like my partner placed in the same site as myself, is this possible?**

Yes, in most circumstances all interment positions are prepared for 2 burials. Some restrictions apply in certain cemeteries but this is advised at the time of reservation. If required there will be a fee for additional burial/interment.1. **Do I actually purchase my grave or ashes site?**

No, you reserve the rights to that grave or ashes site, therefore, becoming the burial/ashes rights holder. The land remains in the administration of the Noosa Council, however, only the burial/ashes rights holder can authorise burials or ashes and memorial additions.1. **Am I able to choose the location of my grave or ashes site?**

Yes. A council officer can meet you onsite to discuss the available locations.1. **Can I sell the rights of my grave or ashes position to another person?**

No, your position may only be returned to council. You are not able to sell your position to another person. 1. **When I pass away what is required for my family to use my site?**

At the time funeral arrangements are completed, a copy of the “Reservation Certificate” is required to be forwarded to the council office for verification. This can be done through your funeral director. 1. **Why should I reserve a grave or ashes site?**

The reservation of a grave or ashes site removes the burden on your family to choose a location for your burial.1. **Doesn’t my prepaid funeral plan already cover this cost?**

We cannot advise you regarding the numerous funeral plans available. You would need to contact the insurance company direct to confirm exactly what is covered by your individual plan. 1. **RSL site – I would like to reserve a site in the RSL section of the cemetery?**

No, unfortunately there is no opportunity to reserve a site in the RSL section. Application can only be made when you are ready to have someone interred. |