|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | |  | | | | | | | | **Office Use:** | | |
|  | | | | | | | | |  | | | | | | | | SITEID | | |
| 1. **Cemetery Detail** | | | | | | | | | | | | | | | | | | | |
| * Cooroy | | | * Pomona | | | | | | | | | | * Tewantin | | | | | | |
| * Grave Site | | | * Ashes site | | | | | | | | | | | | | | | | |
| **2. Applicant details** | | | | | | | | | | | | | | | | | | | |
| **Details of applicant:** | | | | | | | | | | | | | | | | | | | |
| Surname | | | | | | | | Given names | | | | | | | | | | | |
| Date of birth | | | | | | | | Place of birth | | | | | | | | | | | |
| Residential/Postal address | | | | | | | | | | | | | | | | | | | |
| Suburb | | | | | | State | | | | | | | | Postcode | | | | | |
| Fax | | | A/H phone | | | | | | | | | | Mobile | | | | | | |
| Email address | | | | | | | | | | | | | | | | | | | |
| **Details of 2nd occupant of site (if known):** | | | | | | | | | | | | | | | | | | | |
| Surname | | | | | | | | Given names | | | | | | | | | | | |
| Date of birth | | | | | | | | Place of birth | | | | | | | | | | | |
| Residential/Postal address | | | | | | | | | | | | | | | | | | | |
| Suburb | | | State | | | | | | | | | | Postcode | | | | | | |
| Fax | | | A/H phone | | | | | | | | | | Mobile | | | | | | |
| Email address | | | | | | | | | | | | | | | | | | | |
| **3. Site selection and fees** | | | | | | | | | | | | | | | | | | | |
| Burial $1056.00  *(Additional fees apply on date of Interment)*   * Lawn * Monumental | | | | | | | | | Ashes - $566.50  *(Additional fees apply on date of Interment)* | | | | | | | | | | |
| * Niche wall * Garden | | | | | | | * Tree | | | |
| Do you wish to meet on site to select a position? | | | | | | | | | * Yes / No | | | | | | | | | | |
| **4. Declaration of applicant** | | | | | | | | | | | | | | | | | | | |
| I have read and I understand the information provided to me on the attached information sheet. | | | | | | | | | | | | | | | | | | | |
| Signed | | | | | Name | | | | | | | | | | | | Date | | |
| **5. Payment options** | | | | | | | | | | | | | | | | | | | |
| In person | Noosa Council Tewantin office: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays). | | | | | | | | | | | | | | | | | | |
| By Mail | Cheque or money order to be made payable to: Noosa Council. | | | | | | | | | | | | | | | | | | |
| 🞎 Cheque | | | 🞎 Money order | | | | | | | 🞎 Mastercard | | | | | | | 🞎 Visa | |
| Card Number | | | | | | | | | | Expiry Date | | | | | | | Amount $ | |
| Name on Card | | | | | | | | | | Signature of Cardholder | | | | | | | | |
| Phone | | | | | | | | | | Is a receipt required? 🞎 Yes 🞎 No | | | | | | | | |
| All payments made by credit card will incur a 0.50% surcharge (exempt of GST) to reflect the cost of fees charged for credit card transactions. | | | | | | | | | | | | | | | | | | | |
| **OFFICE USE ONLY** | | | | | | | | | | | | | | | | | | | |
| Application: | | Amount Paid: | | | | | Receipt No: | | | | | Date: | | | | Initial | | | Date Stamp: |
| Cemetery: | | Section: | | | | | | | | Row: | | | | | Site: | | | |

|  |
| --- |
| **Information Sheet – Application to reserve a grave or ashes site** |
| **FREQUENTLY ASKED QUESTIONS**  People have many questions when it comes to reserving a grave or ashes site in one of the Noosa Council cemeteries.  The questions below represent the most frequently asked, however should you have a question or query not listed, please contact the Noosa Council on (07) 5329 6500 or email mail@noosa.qld.gov.au   1. **RESERVATION FEE**   The reservation fee holds the plot until the time of interment only. The reservation fee paid is a one off fee, and the fee is non-deductable from the interment fee.(Additional fees apply at time of interment).   1. **What does my site reservation cover?**   Your site reservation covers the costs associated with reserving and maintaining the site until date of use only.   1. **Can I pre-purchase my grave or ashes site?**   No. You can only reserve a grave or ashes site.   1. **Does my site reservation include the headstone or memorial?**   No. At the time of interment there will be additional fees including interment fee and memorialisation fee.   1. **I would like my partner placed in the same site as myself, is this possible?**   Yes, in most circumstances all interment positions are prepared for 2 burials. Some restrictions apply in certain cemeteries but this is advised at the time of reservation. If required there will be a fee for additional burial/interment.   1. **Do I actually purchase my grave or ashes site?**   No, you reserve the rights to that grave or ashes site, therefore, becoming the burial/ashes rights holder. The land remains in the administration of the Noosa Council, however, only the burial/ashes rights holder can authorise burials or ashes and memorial additions.   1. **Am I able to choose the location of my grave or ashes site?**   Yes. A council officer can meet you onsite to discuss the available locations.   1. **Can I sell the rights of my grave or ashes position to another person?**   No, your position may only be returned to council. You are not able to sell your position to another person.   1. **When I pass away what is required for my family to use my site?**   At the time funeral arrangements are completed, a copy of the “Reservation Certificate” is required to be forwarded to the council office for verification. This can be done through your funeral director.   1. **Why should I reserve a grave or ashes site?**   The reservation of a grave or ashes site removes the burden on your family to choose a location for your burial.   1. **Doesn’t my prepaid funeral plan already cover this cost?**   We cannot advise you regarding the numerous funeral plans available. You would need to contact the insurance company direct to confirm exactly what is covered by your individual plan.   1. **RSL site – I would like to reserve a site in the RSL section of the cemetery?**   No, unfortunately there is no opportunity to reserve a site in the RSL section. Application can only be made when you are ready to have someone interred. |